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Minutes of the Regular Board Meeting of the Board of Directors
Apple Valley Foothill County Water District

July 25, 2023

The Board of Directors of the Apple Valley Foothill County Water District met in regular session and meeting place, 22545 Del Oro Road, Apple Valley, California. The meeting was called to order at 10:00 A.M. BOD President Suzi Smith led the Pledge of Allegiance.

Roll Call: Suzi Smith, Scott Drake, Duane Penfold
Telephonically: None
Also Present: General Manager Daniel Smith
Absent: Harold Nobles and Lynn Thompson
Public Present: Sharon Siliva-Houts, Karen Madison, Rosalio Velasco

Public Comment: Sharon Silva-Houts asked what the process is to dispel or eliminate a board member that does not show up to the meeting. The General Manager replied that he would look into the matter and get back with what the County and State process requires. Karen Madison asked if the Board would consider going back to the evening meeting time. Rosalio Velasco spoke and said that he works nights and this was the first time he has been available to attend the monthly meetings.

Public Hearing:

1. Director Penfold made a motion to open the public hearing at 10:04 A.M. Second by Director Drake.
Adding Directors Duane Penfold and Janet Fonseca on the banking account to sign checks.
2. The General Manager informed the BOD that the Standby Assessments for fiscal year 2023-24 have been submitted to the county office.
3. The Budget for fiscal year 2023-24 was discussed in depth.
4. The BOD reviewed Resolution 157-2023 Water Standby Assessment fiscal year 2023-24.
5. Director Drake made a motion to approve the Standby Assessments, Budget, and Resolution 157-2023. Second by Director Penfold.
6. Director Drake made a motion to close the public hearing at 10:09 A.M. Second by President Smith.

General Manager Report:

1. Maintenance Report: General Manager Smith informed the BOD that all monthly water samples came back absent for contamination; 0 red shut-off tags hung; 0 services turned off. Maintenance staff continues to perform meter maintenance and string trim around district facilities.
2. Efficiency Report – General Manager Smith informed the BOD that the Efficiency for the month of June 2023 is over 87%.

Discussion/Information:

1. Delinquency Report – General Manager Smith informed the BOD on there were 25 yellow tag notices issued in June 2023. The district is continuing to follow SB998 for shut-off procedures.
2. Water Production Snapshot- General Manager Smith informed the BOD of the water production for WY 2023-2024.
3. The GM informed the BOD that postage rate increases again beginning in July 2023.

Consent List: June 27,2023 Meeting Minutes and July bills to pay

1. Director Penfold made a motion to approve the consent list as presented. Seconded by

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President Smith.

Discussion/ Action Items:

1. Director Drake made a motion to approve the May 2023 Financial Report and Expenses. Second by Director Penfold.
2. Director Penfold made a motion to approve the June 2023 Financial Report and Expenses. Second by President Smith.
3. Director Penfold made a motion to not accept the CSC Engineering proposal to build a structure on the district water storage tank site and ask to have all CSC Engineering property to be removed by September 1, 2023. Second by President Smith.
4. Director Penfold to not approve of selling any temporary water to AVHCWD. Second by Director Drake.

New Business:

Directors Comments:

Directors Drake and Penfold asked about the Air Conditioning in the office and possibly adding or switching to an evaporative cooling system to help with both the heat and cutting of electrical costs. Exterior roof coating/paint was also discussed.

Adjournment:

There being no further business, the regular meeting was adjourned at 10:39 A.M.

Daniel Smith, General Manager

APPROVED:

Suzi Smith, President Board of Directors