



# Apple Valley Foothill County Water District

22545 Del Oro Road – Apple Valley, CA 92308

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Suzi Smith – Board President Duane Penfold – Vice-President Daniel B. Smith – General Manager

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## Board Meeting Agenda

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<b>Location:</b>	22545 Del Oro Road
<b>Date:</b>	Monday, January 26, 2026
<b>Time:</b>	1:00 P.M.

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- 1) **Meeting Call to Order, Pledge of Allegiance:**
- 2) **Roll Call:**
- 3) **Public Comment:** Public members will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item before the board's decision. Comments on any issues that may or may not be on the agenda are also welcome and subject to the five (5) minute limit. Please let the Board President know if anyone present wishes to be heard.
- 4) **Election of Officers:**
  - a) Board President and Vice-President
- 5) **Consent List:** It is recommended that the Board of Directors consider approving several agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
  - a) November 24, 2025, Meeting Minutes
  - b) December 17, 2025, Special Meeting Minutes
  - c) December 22, 2025, Meeting Minutes
  - d) Approve Accounts Payable/Pay Warrants January 2026 (Bills to be Paid)
- 6) **General Manager Report:**
  - a) 2026 Water System Efficiency/Production
  - b) Water System Operations/Maintenance
  - c) Administrative Office
- 7) **Discussion/Action Items:**
  - a) Public Officials/Board Members – Annual Form 700
  - b) Board Member Ethics Training & Sexual Harassment - Updates
  - c) CalSavers Retirement Savings Program – Updates
  - d) Capital Connection Fee Update – NV5, James Owens
  - e) Water System Projects: Current/Future
    - (i) **Well Site Projects:** Water Well No. 1 Submersible Pump/Motor Project (Resuming Rehabilitation/Cleaning), Well No. 1 Electrical Panel Replacement & Exterior/Interior Lighting Upgrades, Well Site Back-Generator Diagnosis & Repair Cost. Annual permit & Upcoming Permit/tags
    - (ii) **Booster Station Projects:** Electric Transfer Switch & Back-Generator Project
    - (iii) Continuous Water System Monitoring – Haach CL17sc Colorimetric Chlorine Analyzer (SWRCB noted in our Sanitary Survey)

(iv) **District Office Projects:** HVAC – Air Conditioning & Heating System Replacement, Electrical Panel Upgrade – Add additional Electrical Breakers and wall outlets energy requirements of new office equipment, Hi Desert Alarm – Office/Wellsite video equipment, cameras, mobile phone application.

(f) Water District Work Truck Replacement: Purchase of new or used lease options.

(g) December 2025 Disbursements

(h) Mileage Reimbursement Request 12/25/25 thru 01/25/26 – General Manager

(i) Office Secretary Position Candidates/Resumes; Scheduling for interviews

(j) New District Policies:

(i) Draft Policy # 1010 Basis of Authority

(ii) Draft Policy # 1015 Board Secretary

(iii) Draft Policy # 1020 Board/Staff Communications

(iv) Draft Policy # 2120 Employment of Outside Contractors & Consultants

**(8) New Business:**

**(9) Director's Comment:**

**10) Adjournment:**