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Minutes of the Regular Board Meeting of the Board of Directors
Apple Valley Foothill County Water District

October 24, 2023

The Board of Directors of the Apple Valley Foothill County Water District met in a regular session and meeting place, 22545 Del Oro Road, Apple Valley, California. The meeting was called to order at 10:00 A.M. BOD President Suzi Smith led the Pledge of Allegiance.

Roll Call: Harold Nobles, Scott Drake, Duane Penfold, Janet Fonseca, Suzi Smith

Telephonically:

Also Present: General Manager Daniel Smith

Absent: Office Secretary Lynn Thompson

Public Present: Terry Locklear, Karen Madison, Sharon Silva-Houts

Public Comment: Sharon Silva-Houts asked to have the meeting minutes have more explicit information so that individuals who do not attend the meetings will have a better understanding of the agenda topic discussions.

General Manager Report:

1. September 2023 Maintenance Report: The two required monthly bacteriological water samples came back absent for contamination. The district had two new water services installed. Three existing customer water meters were replaced by maintenance staff.
2. Efficiency Report – The water system produced 8.36-acre feet of water and sold 7.22-acre feet of water for an efficiency of 86.16%. The total non-revenue water (water loss) is 1.16-acre feet.
3. Water Year Quarterly Report: The water system produced a total of 26.25-acre feet of water in the fourth quarter. The district has a total of 167-acre feet of permanent water rights. Watermaster currently has the Alto water basin at a 55% ramp down, which gives the district a total of 92-acre feet of free production allowance. The water district has 19-acre feet of carry-over water from the last water for a total available water production of 111-acre feet of water. A total of 77.15 acre-feet of water was produced during the 2022-23 water year. 34-acre feet of carry-over water should be going into the new water year on September 1st. through October 31st. The watermaster will have to verify the district's water well production log sheets and will produce the Appendix B spreadsheet by March 2024. Watermaster has also ramped down the Alto water basin for the water year 2023-24 to 50%. Giving the District a total of only 83-acre feet of water for free production allowance.

Discussion/Information:

1. Delinquency Report – The office administered twelve (12) delinquent yellow door tag notices and there were zero (0) red shut-off door tag notices.

Consent List: September 26, 2023 Meeting Minutes and October 2023 bills to pay.

1. Director Penfold made a motion to approve the consent list as presented. Seconded by Director Fonseca.

Discussion/ Action Items:

1. Director Penfold made a motion to approve the September 2023 Financial Report. Seconded by Director Drake.
2. Director Penfold made a motion to approve the September 2023 Expenses. Seconded by President Smith.
3. Director Penfold made a motion to approve the Water Utility Customer Shut-off & Lien

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Placement Authority Policy #3038. Seconded by Director Fonseca.

4. Director Penfold made a motion to approve Kelley's Construction for the Water Main Improvement/Replacement Project. Seconded by Director Drake.
5. Director Drake made a motion to remove former board members Karen Madison, Sharon Silva-Houts, and James Thompson as authorized signers on the Water District Bank accounts.

New Business:

None.

Directors Comments:

By direction of the Board of Directors to have a closed session added to the November 2023 agenda for the topic of Performance Evaluation – Government Code § 54957 for each employee.

Adjournment:

There being no further business, the regular meeting was adjourned at 10:32 A.M.

Daniel Smith, General Manager

APPROVED:

Suzi Smith, President Board of Directors