

APPLE VALLEY FOOTHILL COUNTY WATER DISTRICT
22545 Del Oro Road, Apple Valley, CA 92308
Phone (760) 247-1101

REGULAR MEETING TUESDAY, JANUARY 23, 2024 – 10:00 A.M.

BOARD OF DIRECTORS: Suzi Smith, Harold Nobles, Scott Drake, Duane Penfold, Janet Fonseca

- A. Meeting Called to Order, Pledge of Allegiance:
- B. Roll Call:
- C. Public Comment: Public members will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item before the Board's decision. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. Please let the Board President know if anyone present wishes to be heard.
- D. Closed Session:
 - a. General Manager Performance Evaluation – Government Code § 54957
 - b. Office Secretary Performance Evaluation - Government Code § 54957
 - c. Maintenance Worker Performance Evaluation - Government Code § 54957
- E. BOD Elections of Officers:
 - a. Board of Directors will nominate and approve a Board President and Vice President
- F. General Manager Report:
 - a. November & December 2023 Maintenance Report
 - b. November & December 2023 Efficiency Report
 - c. Water Year Production Report – October through December 2023
- G. Discussion/Information:
 - a. November & December 2023 Delinquency - Yellow + Red tags/SB 998 Packets
 - b. Rural Community Assistance Corporation (RCAC) will perform a Water Rate Study
 - c. Performance Evaluation Policy #2170, first reading
 - d. Performance Evaluation – General Manager Policy #2175, first reading
 - e. 2024 IRS Mileage Reimbursement
 - f. Annual Form 700 – Signatures Needed
- H. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
 - a. Approve November 28, 2023, Meeting Minutes
 - b. Approve Accounts Payable/Pay Warrants November 2023 (Bills paid)
 - c. Approve Accounts Payable/Pay Warrants December 2023 (Bills paid)
 - d. Approve Accounts Payable/Pay Warrants January 2024 (Bills to be paid)
- I. Discussion/Action Items:
 - a. Approve/Reject the Financial Report November 2023
 - b. Approve/Reject the Operating Expenses November 2023

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- c. Approve/Reject the Financial Report December 2023
- d. Approve/Reject the Operating Expenses December 2023
- e. Motion to Ratify: Service Turn-off & Lien Placement

J. New Business

K. Directors Comments

L. Adjournment

Next Regular Meeting Tuesday, February 27, 2024 @ 10:00 A.M.



MAINTENANCE REPORT

NOVEMBER AND DECEMBER 2023

NEW SERVICES:

Five new water services installed by Kelley's Construction

FIELD MAINTENANCE WORK:

Logging of district facilities, yellow tag notices delivered, Red tag shut-off notices delivered. Fronter Communications is installing high speed fiber internet throughout the district. Numerous Dig Alert notifications due to the installation process. Water leak at service line (district side) replaced with repair clamp.

Water Meters Replaced:

One water meter replaced along with the water service line.

Water meters recycled:

\$00.00

MAINTENANCE PERFORMED ANNUALLY

INVENTORY CHECK

completed

FIRE HYDRANT FLUSHING

completed

STREET VALVE EXERCISE

completed

Apple Valley Foothill County Water District

FLOWMETER TO DETERMINE EFFICIENCY

MONTH	Water Sales Cubic Feet	Measured Water Loss (hydrant flushing, Etc.)	WELL 1 Production in Cubic Feet	WELL 2 Production in Cubic Feet	Combined Production	EFFICIENCY	Non-Revenue / Water Loss in Cubic Feet	Usage Per Person Per Day in Cubic Feet
October	314,918	0	13,100	291,210	304,310	103.49%	-10,608	13
November	218,149	0	73,840	170,360	244,200	89.33%	26,051	9
December	173,551	0	94,670	116,480	211,150	82.19%	281,241	56
January					0	#DIV/0!	0	0
February					0	#DIV/0!	0	0
March					0	#DIV/0!	0	0
April					0	#DIV/0!	0	0
May					0	#DIV/0!	0	0
June					0	#DIV/0!	0	0
July					0	#DIV/0!	0	0
August					0	#DIV/0!	0	0
September					0	#DIV/0!	0	0
TOTAL	706,618		181,610	578,050	759,660	93.02%	296,684	11

MONTH	Water Sales Acre Feet	Measured Water Loss (hydrant flushing, Etc.)	WELL 1 Production in Acre Feet	WELL 2 Production in Acre Feet	Combined Production	EFFICIENCY	Non-Revenue / Water Loss in Acre Feet	Usage Per Person Per Day in Acre Feet
October	7.230	0.000	0.301	6.685	6.986	103.49%	-0.244	0.0003
November	5.008	0.000	1.695	3.911	5.606	89.33%	0.598	0.0002
December	3.984	0.000	2.173	2.674	4.847	82.19%	6.456	0.0013
January					0	#DIV/0!	0	0
February					0	#DIV/0!	0	0
March					0	#DIV/0!	0	0
April					0	#DIV/0!	0	0
May					0	#DIV/0!	0	0
June					0	#DIV/0!	0	0
July					0	#DIV/0!	0	0
August					0	#DIV/0!	0	0
September					0	#DIV/0!	0	0
TOTAL	16		4	13	17	93.02%	6.81	0.0003

MONTH	Water Sales in Gallons	Measured Water Loss (hydrant flushing, Etc.)	WELL 1 Production in Gallons	WELL 2 Production in Gallons	Combined Production	EFFICIENCY	Non-Revenue / Water Loss in Gallons	Usage Per Person Per Day in Gallons
October	2,355,747	0	97,995	2,178,399	2,276,394	103.49%	-79,353	101
November	1,631,866	0	552,361	1,274,380	1,826,740	89.33%	194,875	70
December	1,298,250	0	708,180	871,330	1,579,510	82.19%	2,103,822	416
January					0	#DIV/0!	0	0
February					0	#DIV/0!	0	0
March					0	#DIV/0!	0	0
April					0	#DIV/0!	0	0
May					0	#DIV/0!	0	0
June					0	#DIV/0!	0	0
July					0	#DIV/0!	0	0
August					0	#DIV/0!	0	0
September					0	#DIV/0!	0	0
TOTAL	5,285,863		1,358,535	4,324,109	5,682,644	93.02%	2,219,344	85

Well # 1						
		Beginning Read	End Read	CF Use	AF Use	
Straight CF	OCT	827,400	840,500	13,100	0.30	
	NOV	840,500	914,340	73,840	1.70	
	DEC	914,340	1,009,010	94,670	2.17	
	JAN	1,009,010				
	FEB					
	MAR					
	APRIL					
	MAY					
	JUNE					
	JULY					
	AUG					
	SEPT					
	Total CF				181,610	4.17

Well # 2						
		Beginning Read	End Read	CF Use	AF Use	
Straight CF	OCT	2,578,570	2,914,070	335,500	7.70	
	NOV	2,914,070	3,098,370	184,300	4.23	
	DEC	3,098,370	3,214,850	116,480	2.67	
	JAN					
	FEB					
	MAR					
	APRIL					
	MAY					
	JUNE					
	JULY					
	AUG					
	SEPT					
	Total CF				636,280	14.61

QTR REPORTS

	Well #1	Well #2
OCT	0.30	7.70
NOV	1.70	4.23
DEC	2.17	2.67
QTR TOTAL	4.17	14.61
JAN	0.00	0.00
FEB	0.00	0.00
MAR	0.00	0.00
QTR TOTAL	0.00	0.00
APR	0.00	0.00
MAY	0.00	0.00
JUNE	0.00	0.00
QTR TOTAL	0.00	0.00
JULY	0.00	0.00
AUG	0.00	0.00
SEP	0.00	0.00
QTR TOTAL	0.00	0.00
WY TOTAL	4.17	14.61
Combined	18.77	

Combined Total for WY 18.77

Combined Total for Prior WY 77

Total Adjusted FPA 2023-2024 Water Year WaterMaster will have appendix B available in March 2024

Current Replacement Obligation 18.77

APPLE VALLEY FOOTHILL COUNTY WATER DISTRICT

POLICY HANDBOOK

POLICY TITLE: Performance Evaluation

POLICY NUMBER: 2170

2170.1 This policy shall apply to all employees.

2170.2 The General Manager or his/her designated representative shall conduct a scheduled performance review of each employee prior to the merit advancement date. If the employee's immediate supervisor is not the evaluator, he/she shall be consulted during the evaluation preparation.

2170.3 Performance evaluations shall be in writing on forms prescribed by the General Manager. Said evaluation shall provide recognition for effective performance and identify areas needing improvement. In addition to providing scaled scores in each performance and characteristic category, the evaluator will also provide a narrative explanation of the reason for each score.

2170.4 The evaluator shall sign the performance evaluation, which shall be discussed with the employee. The employee will be provided an opportunity to prepare a written response to the evaluation that will be attached to the evaluation for inclusion in his/her personnel file.

2170.5 Unscheduled performance evaluations may be made at the discretion of the Board of Directors or his/her designated representative.

Apple Valley Foothill County Water District

POLICY HANDBOOK

POLICY TITLE: Performance Evaluation - General Manager

POLICY NUMBER: 2175

2175.1 The District General Manager is retained and serves at the will of the Board of Directors. The Board of Directors shall review the performance of the General Manager after the initial six months of service after appointment and then annually after that, using a process that provides for discussion and encourages feedback in the development of goals and performance evaluation.

2175.2 The performance evaluations should occur in closed session annually during the first Board of Directors meeting of the month the evaluation is due or on another date mutually acceptable to the Board of Directors and the General Manager. The Office Secretary shall maintain a notification system that tracks when the evaluation is due to ensure the Board agenda is properly noticed and to provide adequate advance notice to the Board and the General Manager.

2175.3 The Board of Directors will agree upon an evaluation form to be provided to the Board and completed prior to the formal performance review session. The Board of Directors shall be encouraged to prepare input on the form prior to the Board of Directors meeting.

2175.4 During the scheduled closed session(s), the Board should meet with the General Manager to verbally discuss the components of the performance evaluation and receive feedback from the General Manager relative to his/her assessment. If requested by the Board and/or the General Manager, the District's Legal Counsel may attend the evaluation session.

Following the meeting with the General Manager, the Board shall meet and determine an overall evaluation of the General Manager's performance for the past review period and provide written notification to the General Manager of the assessment and any recommended compensation adjustment, as appropriate. A copy of this written assessment should be provided to the General Manager, and a copy should be kept in the General Manager's personnel file. The performance evaluation shall be kept confidential. Any decision on a compensation award shall be made at a public meeting following the closed-session evaluation meeting.

2175.5 The Board of Directors and General Manager should jointly develop mutually agreed upon written goals and objectives for the subsequent evaluation period.

G. e.

2024 Standard Mileage Rates

SECTION 3. STANDARD MILEAGE RATES

The standard mileage rate for transportation or travel expenses is 67 cents per mile for all miles of business use (business standard mileage rate).

The **Internal Revenue Service (IRS)** has announced the standard mileage rates for 2024. The new rate for business use of a car, van, pickup or panel truck is **67 cents per mile**, which is an increase of **1.5 cents** from the previous year ¹. This rate is applicable from January 1, 2024 ¹.

I hope this helps! Let me know if you have any other questions.

Source: Conversation with Bing, 1/21/2024

(1) IRS issues standard mileage rates for 2024; mileage rate increases to <https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2024-mileage-rate-increases-to-67-cents-a-mile-up-1-point-5-cents-from-2023>.

(2) The IRS Announces Mileage Reimbursement Rates for 2024. <https://hrworks-inc.com/industry-update/the-irs-announces-mileage-reimbursement-rates-for-2024/>.

(3) New 2024 IRS Standard Mileage Rates - The College Investor. <https://thecollegeinvestor.com/44951/irs-standard-mileage-rates/>.

(4) IRS Announces Increased Business Mileage Rate for 2024. <https://www.driversnote.com/blog/irs-mileage-rate-2024>.

Minutes of the Regular Board Meeting of the Board of Directors Apple Valley Foothill County Water District

NOVEMBER 28, 2023

The Board of Directors of the Apple Valley Foothill County Water District met in a regular session and meeting place, 22545 Del Oro Road, Apple Valley, California. The meeting was called to order at 10:00 A.M. BOD President Suzi Smith led the Pledge of Allegiance.

Roll Call: Harold Nobles, Scott Drake, Duane Penfold, Janet Fonseca, Suzi Smith

Telephonically:

Also Present: General Manager Daniel Smith

Absent: Office Secretary Lynn Thompson

Public Present: Terry Locklear, Karen Madison, Sharon Silva-Houts

Public Comment:

Closed Session:

1. President Smith motioned to go into closed session at 10:02 A.M., Seconded by Director Penfold.

President Smith motioned to come out of closed session at 10:31 A.M., Seconded by Director Nobles. No action was taken to report.

At 10:33 A.M., President Smith motioned to go back into closed session.

At 10:36 A.M, President Smith motioned to leave the closed session. President Smith stated that following the approved fiscal year 2023-24 budget, pay increases for Maintenance and Office Secretary were approved along with retro pay back to July 2023.

General Manager Report:

2. October 2023 Maintenance Report: The two required monthly bacteriological water samples returned absent for contamination. The district did not have any new water services installed. There were no existing customer water meters replaced by maintenance staff. Yellow door hangers were delivered, notifying those customers that payment was not made from the prior month. Two (2) Red door tag hangers and the water district's SB-998 policy were delivered. High Desert Underground Services replaced and installed a new booster pump, motor, and various pipes. The existing pump flange broke and will be replaced by High Desert Underground Services at their expense.
3. Efficiency Report – The water system produced 8.00 acres of water and sold 7.23 acres of water for an efficiency of 90.34%. The total non-revenue water (water loss) is .773-acre feet.
4. Water Year Quarterly Report: The water system has produced 8.00-acre feet of water in the first quarter. The district has a total of 167-acre feet of permanent water rights. Watermaster has the Alto water basin at a 50% ramp down, giving the district 83 acres of free production allowance. This leaves the system with 75 acre-feet of free production water rights remaining for the 2023-24 year. The water district will know this year's carry-over water once the watermaster verifies the district's water well production log sheets and will produce the Appendix B spreadsheet by March 2024.

Discussion/Information:

1. Delinquency Report – The office administered twenty-eight (28) delinquent yellow door tag notices, with zero (0) red shut-off door tag notices. Several payment plan arrangements have been made for those accounts that are delinquent.

2. Rural Community Assistance Corporation (RCAC) will be performing a water rate study for the district free of charge, paid for through state grants.
3. No updates on the start date of the water main improvement/replacement project. The general manager informed the BODs that he would notify the board once new information became available.

Consent List: October 24, 2023, Meeting Minutes and November 2023 bills to pay.

1. Director Penfold made a motion to approve the consent list as presented. Seconded by Director Drake.

Discussion/ Action Items:

1. Director Fonseca made a motion to approve the October 2023 Financial Report. Seconded by President Smith.
2. Director Penfold made a motion to approve the October 2023 Expenses. Seconded by President Smith.
3. Director Penfold made a motion to ratify the shut-off of account 161-11 and lien placement for the property due to lack of payment. This action was taken following the approved Water Utility Customer Shut-off & Lien Placement Authority Policy #3038 that was approved at the October 2023 meeting. President Smith seconded the motion.
4. No action was taken regarding holding a meeting on December 19, 2023.

New Business:

Account 161-11 has notified the water district's state regulator that the AVFCWD will not establish water service to the property. The water district's attorney and the state have been informed of the communications and notifications between the water district and the individual staying on the property. Thompson Family Plumbing will replace The office water heater tomorrow, November 29th.

Directors Comments:

Adjournment:

There being no further business, the regular meeting was adjourned at 10:58 A.M.

Daniel Smith, General Manager

APPROVED:

Suzi Smith, President Board of Directors

Apple Valley Foothill County Water District

NOVEMBER 2023

DATE	CHECK #	PAYEE	DESCRIPTION	AMOUNT	FINANCIAL CATEGORY
11/1/2023	4412	DANIEL SMITH	OCT. WORK SALARY/GENERAL MANAGER	\$1,945.05	7750 · Wages-General Manager
11/1/2023	4413	LYNN THOMPSON	OCT. WORK SALARY/SECRETARIAL	\$593.13	7800 · Wages-Clerical
11/1/2023	4414	JOE FITZPATRICK	OCT. WORK SALARY/MAINTENANCE	\$921.88	6050 · Wages-Maintenance
11/28/2023	4415	JOE FITZPATRICK	NOV. OVERTIME PAY @ 7 HOURS	\$280.07	6050 · Wages-Maintenance
11/28/2023	4416	DANIEL SMITH	NOVEMBER 2023 MILEAGE REIMBURSEMENT	\$51.48	7650 · Mileage
11/28/2023	4417	DANIEL SMITH	PAYROLL CHECK ADJUSTMENT/CORRECTION	\$10.00	7750 · Wages-General Manager
11/28/2023	4418	SUZI SMITH	NOVEMBER 2023 MEETING FEE	\$60.00	7060 · Meeting Fees
11/28/2023	4419	HAROLD NOBLES	NOVEMBER 2023 MEETING FEE	\$45.00	7060 · Meeting Fees
11/28/2023	4420	SCOTT DRAKE	NOVEMBER 2023 MEETING FEE	\$45.00	7060 · Meeting Fees
11/28/2023	4421	DUANE PENFOLD	NOVEMBER 2023 MEETING FEE	\$45.00	7060 · Meeting Fees
11/28/2023	4422	JANET FONSECA	NOVEMBER 2023 MEETING FEE	\$45.00	7060 · Meeting Fees
11/28/2023	4423	LISA LUGO	ACCT. SERVICES OCTOBER 2023 INV #	\$275.00	7050 · Accounting & Legal
11/28/2023	4424	LISA LUGO	3RD QUARTER 2023 PAYROLL TAX RETURNS	\$100.00	7050 · Accounting & Legal
11/28/2023	4425	DIG ALERT	OCTOBER 2023 INVOICE # 1020230036	\$14.00	6035 · Utility Marking
11/28/2023	4426	GEO MONITOR	WATER SAMPLES / LAB INV#	\$120.00	6030 · Well Monitoring
11/28/2023	4427	KELLEY'S CONSTRUCTION	NEW SERVICE INSTALLATION	\$2,000.00	6020 · Repairs & Maintenance
	AUTO	SW GAS	OFFICE HEAT	\$12.94	7700 · Utilities
	AUTO	EDISON	BOOSTER STATION	\$320.23	6026 · Electricity-Tank Site
	AUTO	EDISON	OFFICE - CLIMATE CREDIT - BALANCE IS \$-15.34	\$33.19	7700 · Utilities
	AUTO	EDISON	WELLSITE	\$1,533.29	6025 · Electricity-Well Site
	AUTO	FRONTIER	OFFICE/TELEMETRY PHONELINE	\$115.50	7620 · Telephone
	AUTO	ACH WITHDRAWAL CO-BANK	STORAGE TANK LOAN PAYMENT	\$4,462.32	2500 · Note Payable-Co Bank
	AUTO	CONSUMER CELLULAR	MAINTENANCE STAFF WORK CELL	\$24.58	7620 · Telephone
	AUTO	ADOBE ACROBAT	PDF SOFTWARE SUBSCRIPTION	\$19.99	7130 · Dues & Subscriptions
	AUTO	PAYCLIX	ONLINE BILL PAY	\$29.95	7130 · Dues & Subscriptions
	AUTO	HI DESERT ALARM	OFFICE ALARM	\$100.80	7510 · Security
11/1/2023	EFT	EDD	ACH PAYMENT	\$272.60	2100 · Payroll Liabilities
11/2/2023	EFT	A.V. GAS MART	FUEL FOR WORK TRUCK	\$52.01	7021 · Gasoline
11/7/2023	EFT	THE HOME DEPOT	HAND PUMP, UTILITY PAINT, GRINDING WHEEL	\$121.52	6021 · Supplies
11/7/2023	EFT	LOWES	3/4" & 7/8" ARBORED HOLE SAW BITS	27.43	6021 · Supplies
11/8/2023	EFT	EIOTCLUB	DATA FOR SECURITY CAMERA (ANNUAL)	85.00	7510 · Security
11/8/2023	EFT	CARD FEE	TRANSACTION FEE	0.68	7510 · Security
11/8/2023	EFT	EIOTCLUB	DATA FOR SECURITY CAMERA (ANNUAL)	85.00	7510 · Security
11/8/2023	EFT	CARD FEE	TRANSACTION FEE	0.68	7510 · Security
11/8/2023	EFT	EIOTCLUB	DATA FOR SECURITY CAMERA (ANNUAL)	85.00	7510 · Security
11/8/2023	EFT	CARD FEE	TRANSACTION FEE	0.68	7510 · Security
11/9/2023	EFT	UPS STORE	NOTARY FEE	15.00	7370 · Office Expense
11/9/2023	EFT	REC-CLERK	SAN BERNARDINO COUNTY OFFICE	22.00	7370 · Office Expense
11/8/2023	EFT	EIOTCLUB	DATA FOR SECURITY CAMERA (ANNUAL)	85.00	7510 · Security
11/8/2023	EFT	CARD FEE	TRANSACTION FEE	0.68	7510 · Security
11/14/2023	EFT	IRS	TAX PAYMENT	46.86	2100 · Payroll Liabilities
11/15/2023	EFT	TRACTOR SUPPLY	FUEL STABILIZER	18.31	6021 · Supplies

I. b.

Apple Valley Foothill County Water District

Disbursements
Banking Information

11/16/2023	EFT	A.V. GAS MART	FUEL FOR WORK TRUCK	\$43.00	7021 · Gasoline
11/19/2023	EFT	AMAZON	ELECTRICAL CONDUIT, MISC. OFFICE SUPPLIES	\$106.08	6021 · Supplies
11/21/2023	EFT	A.V. LAWNMOWER	GENERATOR PULL START CORD REPLACED	\$28.86	6020 · Repairs & Maintenance
11/29/2023	EFT	THOMPSON FAMILY PLUMBING	OFFICE WATER HEATER/WATER REGULATOR	\$3,763.36	6020 · Repairs & Maintenance
11/29/2023	EFT	EDD	ACH PAYMENT	\$41.16	2100 · Payroll Liabilities
11/30/2023	EFT	USPS STORE	POST CARD STAMPS	\$563.30	7370 · Office Expense
TOTAL				\$18,667.61	

NOVEMBER 1 THRU NOVEMBER 30	WATER COLLECTIONS	\$22,515.35	5010 · Income-Water
NOVEMBER 1 THRU NOVEMBER 30	METER INSTALLATION	\$0.00	5015 · Meter Installation
NOVEMBER 1 THRU NOVEMBER 30	STANDBY COLLECTIONS (COUNTY 2023-2024)	\$4,344.12	5020 · Property Tax
NOVEMBER 1 THRU NOVEMBER 30	RECYCLED METAL (METERS)	\$0.00	
NOVEMBER 1 THRU NOVEMBER 30	RETURNS	\$0.00	
NOVEMBER 1 THRU NOVEMBER 30	TOTAL	\$26,859.47	

ALASKA USA BANK ACCOUNTS

	Prior Month Balance	\$ 45.19		Interest YTD
SHARE SAV - 10				
0.10%	Interest paid	\$ -		\$ -
		\$ 45.19		

	Prior Month Balance	\$86,834.11		Interest YTD
SUPER MM - 20				
0.30%	Deposits	\$ 3,388.00		
	Withdrawals	\$43,630.00		\$ 217.38
	Interest Paid	\$ 11.08		
		\$46,603.19		

	Prior Month Balance	\$51,367.60		Interest YTD
BUSINESS CHEK - 70				
0.05%	Deposits	70,490.97		
	Withdrawals	\$96,665.55		\$ 9.18
	NSF Check	\$ -	\$ -	
	NSF Charge	\$ -	\$ -	
	Bulk Deposit Charge	\$ -		
	Bank adjustment	\$ -		
	Activity Fee	\$ 2.60		
	Interest Paid	\$ 1.50		
		\$25,193.02		
	Totals all accounts			\$71,841.40

DECEMBER 2023

DATE	CHECK #	PAYEE	DESCRIPTION	AMOUNT	FINANCIAL CATEGORY
12/1/2023	4428	DANIEL SMITH	NOV. WORK SALARY/GENERAL MANAGER	\$1,954.05	7750 · Wages-General Manager
12/1/2023	4429	LYNN THOMPSON	NOV. WORK SALARY/SECRETARIAL	\$593.13	7800 · Wages-Clerical
12/1/2023	4430	JOE FITZPATRICK	NOV. WORK SALARY/MAINTENANCE	\$921.88	6050 · Wages-Maintenance
12/1/2023	4431	JOE FITZPATRICK	RETRO PAY 7/1/23 - 12/1/2023	\$914.50	6050 · Wages-Maintenance
12/1/2023	4432	LYNN THOMPSON	RETRO PAY 7/1/23 - 12/1/2023	\$228.63	7800 · Wages-Clerical
12/19/2023	4433	JOE FITZPATRICK	O.T. PAY MAINTENANCE	\$440.11	6050 · Wages-Maintenance
12/19/2023	4434	DANIEL SMITH	MILEAGE REIMBURSEMENT DECEMBER 2023	\$51.48	7650 - Mileage
12/19/2023	4435	LISA LUGO	ACCT. SERVICES NOVEMBER 2023 INV #	\$275.00	7050 · Accounting & Legal
12/19/2023	4436	DIG ALERT	UTILITY MARKING NOVEMBER 2023	\$7.00	6035 · Utility Marking
12/19/2023	4438	KELLEY'S CONSTRUCTION	WATER MAIN PROJECT (VALVES, FLANGES)	\$7,450.00	6020 · Repairs & Maintenance
12/19/2023	4439	DANIEL SMITH	DEC. WORK SALARY/GENERAL MANAGER	\$1,954.05	7750 · Wages-General Manager
12/19/2023	4440	LYNN THOMPSON	DEC. WORK SALARY/SECRETARIAL	\$593.13	7800 · Wages-Clerical
12/19/2023	4441	JOE FITZPATRICK	DEC. WORK SALARY/MAINTENANCE	\$921.88	6050 · Wages-Maintenance
	AUTO	SW GAS	OFFICE HEAT	\$39.43	7700 · Utilities
	AUTO	EDISON	BOOSTER STATION	\$266.11	6026 · Electricity-Tank Site
	AUTO	EDISON	OFFICE	\$67.07	7700 · Utilities
	AUTO	EDISON	WELLSITE	\$1,390.76	6025 · Electricity-Well Site
	AUTO	FRONTIER	OFFICE/TELEMETRY PHONELINE	\$115.50	7620 · Telephone
	AUTO	ACH WITHDRAWAL CO-BANK	STORAGE TANK LOAN PAYMENT	\$4,453.61	2500 · Note Payable-Co Bank
	AUTO	CONSUMER CELLULAR	MAINTENANCE STAFF WORK CELL	\$25.48	7620 · Telephone
	AUTO	ADOBE ACROBAT	PDF SOFTWARE SUBSCRIPTION	\$19.99	7130 · Dues & Subscriptions
	AUTO	PAYCLIX	ONLINE BILL PAY	\$29.95	7130 · Dues & Subscriptions
12/5/2023	EFT	A.V. GAS MART	FUEL FOR WORK TRUCK	\$52.00	7021 · Gasoline
12/5/2023	EFT	LAGERLOF, LLP	ATTORNEY FEE EMAIL CORESPONDANCE	\$35.00	7050 · Accounting & Legal
12/5/2023	EFT	CORE & MAIN	WATER METER LIDS	452.55	6021 · Supplies
12/6/2023	EFT	WITHDRAWL RETURN ITEM ADJ 11/30/2023		100.00	
12/6/2023	EFT	WITHDRAWL FEE RETURN ITEM FEE		5.00	
12/8/2023	EFT	BURRTECT	TRASH SERVICE	97.95	7700 · Utilities
12/14/2023	EFT	IRS	TAX PAYMENT	1,746.95	2100 · Payroll Liabilities
12/19/2023	EFT	A.V. GAS MART	FUEL FOR WORK TRUCK	\$36.00	7021 · Gasoline
12/19/2023	EFT	BILLS POOL SUPPLY	CHLORINE TABLETS	215.48	7510 · Security
12/26/2023	EFT	TOWN AND COUNTRY TIRES	FLAT TIRE REPAIR	15.00	6020 · Repairs & Maintenance
12/26/2023	EFT	THE HOME DEPOT	UTILITY PAINT	74.57	6021 · Supplies
			TOTAL	\$25,543.24	

Apple Valley Foothill County Water District

DECEMBER 1 THRU DECEMBER 31	WATER COLLECTIONS	\$17,783.03	5010 · Income-Water
DECEMBER 1 THRU DECEMBER 31	METER INSTALLATION	\$0.00	5015 · Meter Installation
DECEMBER 1 THRU DECEMBER 31	STANDBY COLLECTIONS (COUNTY 2023-2024)	\$7,715.22	5020 · Property Tax
DECEMBER 1 THRU DECEMBER 31	RECYCLED METAL (METERS)	\$0.00	
DECEMBER 1 THRU DECEMBER 31	RETURNS	\$5.00	
DECEMBER 1 THRU DECEMBER 31	TOTAL	\$25,503.25	

ALASKA USA BANK ACCOUNTS

<hr/>			
	Prior Month Balance	\$ 45.19	Interest YTD
SHARE SAV - 10			
0.10%	Interest paid	\$ -	\$ -
		\$ 45.19	
<hr/>			
	Prior Month Balance	\$46,603.19	Interest YTD
SUPER MM - 20			
0.30%	Deposits	\$ 1,701.00	
	Withdrawals		\$ 229.30
	Interest Paid	\$ 11.92	
		\$48,316.11	
<hr/>			
	Prior Month Balance	\$25,193.02	Interest YTD
BUSINESS CHEK - 70			
0.05%	Deposits	\$25,499.35	
	Withdrawals	\$20,483.33	\$ 10.28
	NSF Check	\$ -	\$ -
	NSF Charge	\$ -	\$ -
	Bulk Deposit Charge	\$ -	
	Bank adjustment	\$ 5.00	
	Activity Fee	\$ 1.40	
	Interest Paid	\$ 1.10	
		\$30,209.04	
	Totals all accounts		\$78,570.34

I. e. Apple Valley Foothill County Water District

**Lien Placement
Payment Plan
Shut-Off**

Account Number	Last Payment Date	< 30	30-60	>60	Current Balance	Active Lien?	Meter Status	Tenant
161-29	9/5/2023	98.07	124.45	774.69	997.21	YES	ON	NO
191-01	6/13/2023	88.41	109.55	805.45	1003.41	YES	ON	NO
161-14	11/12/2023	78.35	105.83	386.20	570.38	NO	ON	YES
151-13	1/10/2024	25.94	0.00	0.00	25.94	NO	ON	NOT KNOWN
161-03	12/1/2024	84.45	85.83	903.28	1073.56	NO	ON	NOT KNOWN
161-22	1/3/2024	64.59	65.83	369.58	500.00	YES	ON	NOT KNOWN
161-50	1/10/2024	64.59	68.31	799.31	932.21	NO	ON	NOT KNOWN
141-47	8/9/2023	80.63	80.63	282.52	443.78	YES	OFF	NOT KNOWN
151-29	8/16/2022	80.63	80.63	1090.92	1252.18	YES	OFF	NOT KNOWN
161-11	12/29/2022	65.63	444.41	371.91	881.95	YES	OFF	NOT KNOWN
161-111	8/27/2023	104.59	113.41	335.87	553.87	YES	OFF	NOT KNOWN

SB 998 POSTING / LIEN
 SHUT-OFF RECOMMENDED
 ACTIVE PAYMENT PLAN
 SERVICE OFF