

Minutes of the Regular Board Meeting
of the Board of Directors of
Apple Valley Foothill County Water District

July 2, 2024

The Board of Directors of the Apple Valley Foothill County Water District met in session for the regularly scheduled meeting held at the office of 22545 Del Oro Road, Apple Valley, California. The workshop was called to order at 10:00 A.M. BOD President Suzi Smith led the Pledge of Allegiance.

Roll Call: President Smith, Vice-President Duane Penfold, Directors: Scott Drake, Janet Fonseca
Telephonically: None
Also Present: General Manager Smith and Office Secretary Lynn Thompson
Absent: None
Public Present: Sharon Silva-Houts and Karen Madison

Public Comment: Sharon Silva-Houts gave advice on the meeting minutes, specifically on the budget workshop minutes. She requested additional information be included in the board minutes to help the public understand the need for water rate increases.
Karen Madison said that the district website is difficult to navigate, and that future meeting reschedules should be posted on the website, and that notice should be given to the public.

General Manager Report: [May 2024 Maintenance Report](#), [May Water System Production Information](#)

- 1) The General Manager updated the board of directors on the field and office work performed in May 2024.
- 2) The General Manager informed the board of directors that the amount of water billed for May 2024 must be entered into the spreadsheet to determine the efficiency of the water system. That information was not available in time to report to the meeting. The General Manager stated that this information will be available at the July meeting.

Discussion/Information: [May 2024 Delinquency](#), [2024 R.C.A.C. Water Rate – Options #1 thru #4](#), [2024 Election Filing Deadline](#)

- 1) May 2024 Delinquency:** The General Manager confirmed with the Office Secretary that thirteen (13) yellow door tags hung for past due water accounts, and there were no red door shut-off tags.
- 2) 2024 R.C.A.C. Water Rate – Options #1 through #4:** The General Manager discussed the water rates options provided in RCAC. The General Manager informed the public present at the meeting that additional information would be provided on the district website before the public hearing meeting.
- 3) 2024 Election Filing Deadline:** The General Manager informed the board of directors of the filing deadline for the current directors up for election in November 2024. The General Manager explained that due to the board appointing two (2) directors to fill vacant seats on the board, those terms would end at the next election, which happened to be this year in November.

Consent List: [June 6, 2024, Meeting Minutes](#) - [June 12, 2024 Budget Minutes](#) - [June 2024 Bills to Pay](#)

- 1) Vice-President Penfold motioned to approve the consent list as presented. Second by Director Drake.

Discussion/Action Items: [May 2024 Financial Report](#), [May 2024 Expenses](#)

- 1) Due to the May 2024 Financial Report and Expenses not being available for review before the meeting, those items were tabled to the July 23, 2024, regularly scheduled board meeting.

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New Business: 2024-25 Preliminary Standby Assessment

- 1) The General Manager briefed the board of directors that the 2024-25 Preliminary Standby Assessment Spreadsheet was submitted to the San Bernardino Office.

Director Comments: Ampstun Billing Program Update

- 1) The General Manager updated the board of directors that the new water district billing program was purchased with training for office staff within the next few months. The general manager explained the new billing system, which will allow the district's customers to log into their accounts for all current and past account histories and the ability to make scheduled payments directly within the customer portal.

Adjournment:

As there is no further business to discuss, the July 2, 2024, meeting was adjourned at 10:33 A.M.

Daniel B. Smith, General Manager

Approved:

Suzi Smith, President of the Board of Directors